



Interim Executive Director Job Posting

The Greater St. Charles Convention and Visitors Bureau is seeking an experienced professional to assume the role of Interim Executive Director. The duration of this role will be a minimum of three months and will not exceed six months. Relocation expenses and compensation will not apply.

The Bureau is a not-for-profit destination marketing organization representing the tourism and hospitality industry in these Illinois communities: City of St. Charles, Villages of Campton Hills and Elburn, and Townships of St. Charles and Campton Hills. The Bureau also organizes the nationally-known Scarecrow Fest.

The preferred candidate will be an experienced leader with proven sales and marketing skills within the hospitality/tourism industry. They must possess excellent verbal and written communication skills and have proven leadership qualities. In addition, he/she should have experience with not-for-profit organizations in destination marketing, a basic understanding of hotel revenue management practices, and a relevant degree from an accredited academic institution.

This position will report to the Board of Directors, lead our small staff, work with community stakeholders and tourism professionals from around the state.

If you are looking for an opportunity to lead a professional staff in a multi-faceted destination, forward your cover letter and resume, including three professional references to SCCVBDIRECTORS@visitstcharles.com. Please no telephone inquiries.

You are encouraged to review our destination's website at www.visitstcharles.com and our festival website at www.scarecrowfest.com.

The Bureau's mission is to promote Greater St. Charles as a destination for meetings and conventions, motorcoach tours, sporting events and leisure getaways to enhance the economic impact to our community through increased visitor spending and guest room consumption.